



EUROPEAN COMMISSION

DIRECTORATE-GENERAL JUSTICE, FREEDOM AND SECURITY

Directorate B : Immigration, Asylum and Borders

Unit B4 : Financial solidarity for asylum, immigration and borders

**FINANCIAL INSTRUMENT FOR MIGRATION MANAGEMENT –
SOLIDARITY IN ACTION
PREPARATORY ACTIONS**

ASSISTANCE TO RECEPTION CHALLENGES

CALL FOR PROPOSALS 2007

1. Background

A new budget line (18 03 12) was created in December 2006 on the initiative of the European Parliament for the implementation of actions in 2007 and is entitled "**Preparatory Action: Migration management – Solidarity in action**". It will finance a number of actions in the area of migration which are complementary to the general framework programme entitled '**Solidarity and Management of Migration Flows**' for the period 2007-2013, but which have the potential to provide additional answers to the challenges posed by migratory flows. This complements the policy adopted by the EU which must adopt a comprehensive response¹ to the growing and evolving challenges posed by the management of migratory flows in a globalised world. In this context, 2006 has been a pilot year for the Global Approach proposed by the Commission in November 2005². During that year, the EU and its Member States have succeeded in launching concrete cooperation never seen before. However, 2006 has also seen a further increase in migratory pressure on the EU, particularly on its southern borders. Actions must therefore be further increased and enhanced in a comprehensive way to increase the capabilities of the EU to face the challenges linked to migration.

In the Hague Programme, the European Council called for the establishment of appropriate structures involving the national asylum services of the Member States and facilitating practical and collaborative cooperation inter alia with a view to enabling Member States to better work together to address particular pressures on asylum systems or reception capacities resulting from factors such as geographic location.

In its Communications of 30 November 2006³, the Commission underlined the importance of the integrated management of the maritime borders as part of the Global

¹ COM (2006) 735

² COM (2005) 621

³ Commission Communications on "Reinforcing the management of the southern external maritime borders" (COM (2006) 733 final) and on "The Global Approach to Migration one year on: Towards a comprehensive European Migration policy" (COM (2006) 735 final).

Approach and set out its concrete recommendations for its improvement, including with regard to the reception arrangements, which are closely linked to an effective integrated border management system.

In this context, the Commission noted that Member States facing particular strains on their capacities to perform this initial assessment should be able to make use of the expertise and manpower currently existing in other Member States and reiterated the suggestion it had made in its Communication of 17 February 2006 on "Strengthened Practical Cooperation" (COM(2006) 67) regarding the establishment of expert teams which could be rapidly deployed to assist the Member States concerned on a temporary basis.

Moreover, particular Member States are nowadays facing enormous pressure on their asylum system due to the Iraqi caseload. Although the commentary of the European Parliament does not foresee this, the European Parliament was explicitly sensitive to the challenges being faced by Member States that are experiencing strong pressure on specific borders and on their migration management systems. Therefore the analysis of the needs under the component for Reception actions, i.e. burden sharing in helping Member States to cope with urgent reception needs is also applicable for this caseload.

From January 2008, the ERF III, which will be part of the Framework Programme "Solidarity and management of migrations flows", will be able to finance the deployment of expert teams necessitated by unforeseen emergency situations. The ERF III will also establish a mechanism allowing Member States facing particular pressure situations to have rapid and easy access to emergency financial assistance from the Fund. However, in the meantime, the actions foreseen by the Preparatory Action: Migration management – Solidarity in action will in 2007 anticipate the opportunities that will be available under ERF III. Furthermore, these actions will also complement the ERF 2007 Community Actions.

The ARGO programme also contributed until now to the EU financing of measures taken by Member States to address the crisis in the Mediterranean. It funded notably the measures taken by the Italian authorities, in cooperation with UNHCR, IOM and the Red Cross, with a view to improving the reception conditions, the identification of protection needs and the counselling in view to voluntary return of irregular migrants arriving in the island of Lampedusa, as well as actions taken by the Spanish authorities in order to improve search and rescue operations and the immediate reception requirements (food, health, shelter) of irregular migrants arriving in the Canary Islands. In the case of Malta, the same kind of support was provided for irregular migrants arriving on the island. The experience from these projects is taken into account in developing this part of the Preparatory Action in 2007.

The total amount foreseen for this call is 7.000.000 €

2. Objectives

2.1. General objective

The pressure of illegal immigration on the Member States situated in the Mediterranean and Atlantic region has reached an unprecedented high in the last two years, while more recently, developments in migratory flows in the EU have seen a great impact by the Iraqi caseload on many Member States' migration management systems. This has put

enormous strain on the reception capacities and asylum systems of these Member States, thus requiring immediate and decisive action at both national and European level.

The overall objective of this preparatory action is to provide a comprehensive and well targeted assistance to the efforts deployed by Member States' authorities to effectively address particular pressures brought by:

- 1. Irregular maritime immigration, and**
- 2. Influxes of Iraqi asylum-seekers.**

In relation to these two types of pressures, it is intended in particular:

- to assist Member States affected by sudden arrivals of immigrants, in particular through the improvement of practices and the exchange of best ideas, as well as by the provision of interpreters and medical and legal experts' teams;
- to assist Member States to improve the quality and capacity of reception, including on a provisional basis, at the points of arrival of illegal immigrants, in particular through the provision of emergency care and transportation means towards appropriate reception sites and through the improvement and the extension of reception arrangements and of the conditions for benefiting from these arrangements;
- to assist Member States to pool resources with a view to alleviating the pressure on their asylum systems, in particular through activities requiring specific expertise, the sharing of knowledge and the promotion of concerted approaches to address the mass arrivals of asylum seekers.

2.2. Specific objectives

This preparatory action shall support the measures taken by Member States' authorities with a view to achieving the following specific objectives:

- a) The improvement of the quality and capacity of reception at the points of arrival;
- b) The pooling of resources between Member States with a view to provide operational assistance to those Member States affected by particular pressures;
- c) The increase of knowledge and the enhancement of the capacities of Member States with a view to developing an effective, comprehensive, cooperative and protection-sensitive management of arrivals at the external borders.

3. Access to the programme

This call for proposals is addressed only to the national, regional and local authorities of Member States. Project proposals can also be submitted by the authorities of more than one Member State participating as partners. Community Agencies, International Organisations, Governmental and Non-Governmental Organisations registered in one of the Member States may also participate in the projects as partners, provided they all work on a strictly non-profit basis and have proven experience and expertise in the fields covered.

Project proposals may include partners and participants from third countries in their proposals, but these will participate in the project at their own cost. The Commission shall not co-finance their costs.

The applicant must confirm that he has not received another grant for the same project from a European Community institution, and must furthermore undertake not to receive another such grant in the future.

Total recovery of the grants will be made in the event of European Community financing from more than one European Community source for the same project.

4. Activities of the programme

The following actions shall be eligible for support from the preparatory actions:

Strand A: Actions relating to the improvement of the quality and capacity of reception

(a) Actions aimed at enhancing the quality and capacity of the reception conditions and arrangements at the points of arrival and initial reception sites, and in particular the following:

- accommodation infrastructure and services;
- the provision of means of subsistence, including food and clothing, and other material aid;
- medical, psychological or other care and assistance;
- language assistance;
- social assistance, information or help with administrative formalities;
- legal assistance;
- logistical and transport costs.

(b) Actions aimed at setting up and operating an effective profiling and referral mechanism allowing the authorities to rapidly identify the individuals' needs and to channel their cases accordingly and, in particular, the following:

- provision of translation and interpretation services, country of origin information and other expertise with a view in particular to establishing the identity, nationality, motives for departure and eventual protection needs or special needs;
- provision of counselling regarding the options available, including lodging of an asylum application, voluntary and forced return, regular onward migration and special process for victims of trafficking;
- arrangements for appropriate channelling of individual cases and transportation towards other appropriate reception sites.

Strand B: Actions relating to the pooling of resources and the enhancement of cooperation between Member States

(a) Actions enhancing the cooperation between Member States, including the exchange of best practices, ideas and information, with a view to improving the overall quality and effectiveness of the management of arrivals at the external borders;

(b) Actions relating to the exchange of specialist staff, the organisation of common trainings for staff working in reception sites, the development of programmes aiming at

eliminating differences in reception standards offered to new arrivals, and in addressing the needs of unaccompanied minors, victims of trafficking and other vulnerable categories of persons;

(c) Actions helping Member States to effectively pool resources to address particular pressures, and, in particular, the following:

- establishment and management of a pool of experts that Member States are willing to put at the disposal of the Member States in order to provide operational assistance for the rapid identification of needs at the points of arrival and the subsequent efficient response to these needs, in particular through the provision of legal, linguistic, country-of-origin information or medical expertise;
- deployment and all measures relating to the facilitation, coordination and monitoring of the deployment of the above mentioned teams of experts, including the establishment of special guidelines for the performance of their tasks;
- establishment and management of central records of equipment that Member States are willing to put at the disposal of the Member States facing sudden mass arrivals in order to help them provide adequate reception conditions, including with regard to accommodation and health care.

Strand C: Actions relating to the increase of knowledge and the enhancement of the capacities with a view to developing an effective, comprehensive, cooperative and protection-sensitive entry management

(a) Actions relating to the collection and analysis of data and the establishment and improvement of databases about the characteristics of the specific migratory movements, including information relating to conditions in countries of origin, motivations for movement, modes of transport, patterns of movement, transit routes and entry points, with a view to better understand and anticipate movements and identify appropriate responses.

(b) Actions relating to the development and improvement of a collaborative approach to addressing the issues related to illegal maritime migration and influxes of Iraqi asylum-seekers. These actions include the identification of all relevant stakeholders (governmental bodies, international and regional inter-governmental organisations as well as local and international NGOs), the setting up of appropriate consultation structures and fora for the exchange of information and the establishment of modalities for cooperation and coordination.

(c) Actions relating to training external border services and other immigration officials in particular on protection and human rights issues, on how to meet the needs of unaccompanied minors, victims of trafficking and other categories of persons with special needs, on how to identify and respond to claims for protection, on interview techniques, and working with interpreters.

5. Target population

The target groups shall comprise all third country nationals who arrive illegally by sea at the external maritime borders of Member States and Iraqi asylum-seekers.

6. Achieving complementarity

To enhance coherence and complementarity with the support that may be provided by other instruments regarding directly or indirectly the reception and management of the mixed migratory flows, this budget line will seek to fund activities where existing programmes do not sufficiently take into account the particular pressures on Member States' reception capacities and asylum systems. Attention also has to be paid to ensure optimal synergy with programmes carried out at national level by Member States and by international organisations. This will require effective information sharing about the activities so that the necessary contacts and connections can be made.

7. Implementation of the framework and co-operation with the Member States

The Commission will ensure the implementation of the preparatory actions covered by this framework and have a regular exchange of views with representatives of governmental, international and non-governmental organisations at European Union level on the design, implementation and follow-up of the framework. The Commission will promote the dialogue between all the partners involved in the framework, inter alia to encourage a co-ordinated approach. Moreover the Commission, in co-operation with Member States, will take the necessary steps to promote the involvement of all the parties concerned, ensure the dissemination of the results of the preparatory actions undertaken and provide appropriate information, publicity and follow-up with regard to actions supported by this framework.

8. Expected results

- The financing of approximately 5-10 projects;
- The improvement of the overall quality and capacity of reception at the points of arrival at the external maritime borders of the EU;
- The enhancement of the Member States' capacity to establish protection-sensitive entry management systems, which are able to promptly and effectively respond to the eventual protection needs or special needs of persons involved in mixed migratory flows at the external maritime borders while ensuring that the measures necessary to control illegal immigration and to combat international crime do not affect the provision of protection.
- The enhancement of Member States' capacity to manage the Iraqi caseload.

9. Budget available and financial provisions

9.1. General

The indicative budget foreseen under line 18 03 12 for Reception actions is 7.000.000 €

In order to make optimal use of the credits allocated under this budget line and to allow for more flexibility between the components "Return" and "Reception", the amounts not committed under this call for proposals can be used for financing proposals received under the call for proposal on Return.

The amount of grant per project cannot exceed **70%** of the total eligible costs of projects involving the authorities of only one Member State and **80%** of the total eligible costs of projects involving the authorities of more than one Member States or partnerships with

Community Agencies, International Organisations and Non-Governmental Organisations.

The necessary co-financing must be assured at the date of the application.

The minimum and maximum **EU funding** per project is fixed as follows:

	Projects involving the authorities of <i>only one</i> Member State	Projects involving the authorities of <i>more than one</i> Member State or partnerships with Community Agencies, International Organisations, Governmental and Non-Governmental Organisations
Strands A and B	Minimum: 150.000 €	Minimum: 150.000 €
Strand C	Minimum: 50.000 € Maximum: 150.000 €	Minimum: 50.000 € Maximum: 250.000 €

The above figures relate to the **amount of grant requested (EU funding)**, and **not** to the total cost of the project.

9.2. Financial provisions for grants

The amount granted will be proportionate to the estimated eligible cost of the project and will be reduced proportionally where the total real eligible costs are finally less than the total estimated costs. This will be confirmed in the grant agreement.

The Commission will determine the amounts of financial assistance to be awarded based on the available budget.

Project financing will be based on the principle of co-financing. If the amount awarded by the Commission is less than the amount requested by the applicant, it is up to the latter to find the additional sum or to reduce the total cost of the project without reducing its objectives or content.

Should the project be selected for support, a grant agreement will be signed between the selected beneficiary and the European Commission. This agreement is a standard agreement, and its terms and conditions may not be altered or be subject to negotiation.

The attention of applicants is drawn to the following conditions that are, inter alia, included in the agreement.

9.3. Amount of grant:

The amount granted will be proportionate to the estimated eligible cost of the project and will be reduced proportionally where the total real eligible costs are finally less than the total estimated costs.

9.4. Payment conditions:

The grant shall normally be paid under the following conditions:

- Pre-financing, representing 50% of the amount of the grant awarded upon signature of the grant agreement by both parties;
- If the Commission considers it necessary based on the financial accounts of the applicant, it may request a financial guarantee for an amount equivalent to the amount of pre-financing granted;
- A second pre-financing representing 25% of the amount of the grant awarded, upon receipt and approval by the Commission of a progress report, including a financial report evidencing that at least 70% of the previous pre-financing payment has been used up, together with a request for payment;
- The balance upon receipt and approval by the Commission of the final technical and financial implementation reports, together with a request for payment;

This will be confirmed in the grant agreement.

10. Project duration and start date

The duration of the projects will not exceed 12 months. Project implementation should preferably begin between 15 September 2007 and 28 February 2008.

A grant may be awarded for an action which has already started, only where the applicant can demonstrate the need to start the action before the grant agreement is signed. In such cases, expenditure eligible for financing may not have incurred prior to the date of submission of the grant request, following publication of the call. No grant may be awarded retrospectively for actions already completed.

11. Exclusion, Eligibility, Selection and Award criteria

In addition to meeting all technical requirements, projects must meet the following criteria:

11.1. Exclusion criteria

Candidates shall be excluded from participating in this call for proposals if they are in one or more of the situations listed in Articles 93 or 94 of the Financial Regulation.

Administrative and financial penalties which are effective, proportionate and dissuasive, may be imposed on applicants by the authorising officer, in accordance with Article 96 of the Financial Regulation.

Such penalties may also be imposed on beneficiaries who at the moment of the submission of the application or during the implementation of the grant, have made false declarations in supplying the information required by the authorising officer or fail to supply this information."

11.2. Eligibility criteria

In order to proceed to the next phase of evaluation, projects submitted must satisfy all the following criteria:

- a) Projects must be presented by national, regional and local authorities of Member States or by the authorities of more than one Member State participating as partners. Community Agencies, International Organisations and Non-Governmental Organisations registered in one of the Member States may also participate in the projects as partners, provided they all work on a strictly non-profit basis and have proven experience and expertise in the fields covered.
- b) Projects must be in line with one of the specific objectives as defined in section 2.2 above;
- c) Within the chosen Strand projects must be in line with at least one of the eligible actions as defined in section 4 above;
- d) The objectives of the project and its intended impact must be clearly indicated in the application, and a detailed description must be given of the activities envisaged, the results and impacts anticipated, and the approach, working methods and timetable to be followed;
- e) Projects must be in line with the conditions defined in sections 9.1, 9.2, 9.3 and 10.
- f) The grant application must be **complete**, i.e. **all** the documents and elements defined in the application form (including annexes and documents requested by the checklist attached to the form must be present and completed as requested). If a document appearing on the checklist or in the eligibility criteria is either unavailable or not relevant, it is necessary to specify this and to provide an explanation.
- g) The grant application must contain sufficient information on staff assigned to the project. CVs for project staff specifying their role and function in the project must be attached. Where CVs are not available, a job profile or job description must be submitted. The role of each partner must be described, including the activities the partner will carry out in the project.
- h) The grant application must include an explicit written undertaking from each co-financing organisation or partner stipulating that it will provide the amount of funding stated in the grant application. These should be original declarations signed by the responsible persons concerned for each organisation. In exceptional circumstances a copy of the partnership declarations can be submitted at the time of application. However, the duly signed original of this document must be provided as soon as possible. Signed originals of the same are compulsory in order to proceed with the signature of the grant agreement.
- i) The grant application (application form, form recording status of staff, budget estimates, and financial identification form – all duly dated, stamped and signed) must be initialled on each page and signed by an authorised signatory for the applicant organisation of the proposed operation.
- j) Projects must be submitted by a legal person (refer to point (a) above), i.e. the coordinator, who carries out the project, preferably in partnership with other distinct and unrelated legal persons (as described in point (a) above).
- k) Projects must be of maximum 12 months duration as stated in section 10 above.

- l) The applicant must also provide an electronic version of the following documents (on CD-ROM or diskette), completed:
- the grant application form
 - the detailed budget estimates form,
 - the staff costs analysis sheet recording status of staff.

The applicant must ensure that:

- files copied on CD-ROM or diskette can be read by the Commission;
- the grant application form, the staff costs analysis sheet recording status of staff and the detailed budget estimates form remained protected and are not corrupt, by entering data strictly in the proper fields and by never un-protecting fields or electronic formats. If necessary, a paper sheet may be added if there is not enough space for all the information on the grant application form (these annexes must also be copied on the CD ROM or diskette). If any of the files is corrupt, the application will be rejected.

11.3. Selection criteria

Project proposals that meet the eligibility criteria listed in section 11.2 will be further evaluated on the basis of the following selection criteria:

- a) Applicants must have the capacity to finance the proposed activities properly;
- b) Applicants must have the operational (technical and management) capacity to complete the action to be supported. In particular the team responsible for the action must have adequate professional qualifications and must have proven and documented experience in the field of reception management (attach CVs and particulars of involvement in operations/actions that took place in the last three years).

Proposals that meet these criteria will be further evaluated on the basis of the award criteria.

11.4. Award criteria

Among the projects which have met the exclusion, eligibility and selection criteria, the Commission will select the proposals achieving the highest score following evaluation according to the award criteria set out below, taking into account the funds available. The maximum score that can be obtained for each criterion is indicated in brackets:

- The relevance of the proposed action to complementing EU policy and the usefulness of the expected results as well as the impact of the project on the target group (15 points)
- The added value included in the proposal, such as innovative approaches compared to the practice in the Member States (10 points);
- The extent to which the proposed action will involve co-operation between Member States or between Member States and other relevant stakeholders including International and Non Governmental Organisations (10 points);

- The coherence, appropriateness and feasibility of the approach, methodology and timeframe (15 points);
- The level of satisfaction of the technical expertise and management capacity of the applicant (10 points);
- The adequacy of the forecast budget: value for money and sources of financing other than the European Commission (15 points);
- The dissemination of results, lessons learned and acquired know-how beyond the national level as well as the likelihood of transferability of positive result of actions to other Member States or regions (15 points);
- The adequacy of the methodology proposed for the evaluation of the project's results (10 points).

12. Monitoring and evaluation

The Commission will regularly monitor the implementation of this framework in co-operation with Member States. All necessary measures will be taken to ensure that the financial resources are used for the intended purposes. The Commission will ensure the evaluation of the framework in line with the requirements of the Financial Regulation and its implementing rules, bearing in mind that additional evaluation requirements concerning pilot projects and preparatory actions are also laid down in the Communication of the Commission on evaluation (SEC (2000) 1051/26.07.2000). The grant beneficiaries will be requested to provide an evaluation of their project. The results of the evaluation will contain important elements which will serve the purpose of focusing the multi annual programming of the General Programme 'Solidarity and Management of Migration Flows' under the new financial perspectives.

13. Visibility of European Community financing

The beneficiaries whose projects are selected for funding undertake to ensure adequate visibility of the operation financed by the Community. Specific reference should always be made to the fact that a project is co-financed by the European Community under the Migration Management - Solidarity in Action Preparatory Actions. The beneficiary shall do what is necessary to bring the support and financing given by the Community to the attention of the target population, the general public and the media, and refer to this contribution in its internal and annual reports.

Evidence of implementation of activities undertaken in compliance with this requirement will be provided in the final reports. The beneficiary shall ensure that all supplies, equipment and any other material financed by the Community display the EU logo, which should be of the same size and have the same prominence as the logo of the beneficiary. For further information concerning publicity kindly refer to the Grant Agreement, Article II.5. The obligation concerning publicity is also stated in Annex I to the Grant Agreement.

14. Further information

14.1. Where to find the necessary documentation

All the documents necessary for submitting a grant application, including the project application form, detailed budget and staff costs analysis sheet recording status of staff can be downloaded from the following website:

http://ec.europa.eu/justice_home/funding/intro/funding_2004_2007_en.htm

Potential applicants are strongly advised to read the following documents:

- the 'Guide to Migration Management – Solidarity in action Preparatory Actions 2007',
- the standard Grant Agreement for projects.

These documents are also available for download from the above-mentioned website.

The Funding page on the DG JLS website is updated as and when relevant information becomes available, and therefore applicants are strongly advised to check it regularly.

14.2. Contact at the European Commission

The Commission department responsible for implementing the Migration Management – Solidarity in action Preparatory Actions is Unit B4 of the Directorate General for Justice, Freedom and Security. Contact details are as follows:

European Commission
DG Justice, Freedom and Security
JLS Migration Management – Solidarity in Action - Reception
Unit B/4 (LX46 – 2/183)
E-mail address: JLS-Migration-mgt@ec.europa.eu
Fax (32.2) 29 80306

14.3. Processing of applications

The grant application will be processed by computer. All personal data (such as names, addresses, CVs, etc.) will be processed in accordance with Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data⁴. Replies to the questions in this form are necessary in order to assess the grant application and they will be processed solely for that purpose by the department responsible for the Return Preparatory Actions. Beneficiaries may lodge a complaint against the processing of their personal data with the European Data Protection Supervisor at any time.

If, at any stage of the administrative treatment of grant applications, the persons or entities concerned consider that they have been affected by an instance of maladministration, they may, irrespective of any other means of redress, make a complaint to the European Ombudsman in accordance with Article 195(1) of the EC Treaty and as provided by the Parliament Decision of 9 March 1994 on the regulations and general conditions governing the performance of the Ombudsman's duties published in Official Journal of the European Communities L 113 of 4 May 1994.

⁴ Official Journal L 8, 12.1.2001

15. Submission of grant application

15.1. How to submit a grant application

Each grant application must contain:

- a printout of the **application form for Migration Management – Solidarity in action Preparatory Actions – Reception 2007** duly filled in, initialled on each page and signed;
- the form **Timetable** for implementation of the project, duly filled in and signed;
- the form **Detailed budget estimate**, duly filled in, initialled and signed;
- the **Financial identification form**, duly filled in, signed and stamped by the applicant organisation and the bank where the bank account is held;
- the **Legal Entities** form, filled in, signed and stamped by the applicant organisation;
- the **Staff cost analysis sheet** recording status of staff, duly filled in, initialled and signed;
- **additional documentation** defined in the checklist attached to the application form (refer to Section 11.2. above);
- a **CD-ROM** or **diskette**, readable and not corrupted (refer to Section 11.2.).

The above-mentioned documents must be submitted in **2 paper copies (1 original and 1 copy)**.

All documentation concerning this call for proposals including the above-mentioned documents can be downloaded from the following website:

http://ec.europa.eu/justice_home/funding/intro/funding_2004_2007_en.htm

Applicants must respect thoroughly the presentation of the application, its annexes, and the order of pages.

For applicants who do not have access to the website versions, requests for the documents may be sent by post, fax or e-mail to the address provided in Section 14.2. Requests should be clearly addressed to :

**“JLS – Migration Management – Solidarity in action
Preparatory Actions - Reception 2007”.**

15.2. Language of the application

In order to minimise translation delays, applicants are strongly encouraged to submit applications completed in either English or French. However, applications may be submitted in any one of the official languages of the European Union.

15.3. Deadline for the call for proposals

The deadline for this call for proposals is:

14 September 2007

Project applications must be sent by **registered mail**, posted no later than the above-mentioned date (according to date of postmark, or its equivalent), to the following address:

EUROPEAN COMMISSION
DG Justice, Freedom and Security, Unit B/4
Migration Management – Solidarity in Action - Reception 2007
LX46 – 2/183
B – 1049 BRUSSELS

The envelope containing the application must be marked as follows:

**‘MIGRATION MANAGEMENT – SOLIDARITY IN ACTION - RECEPTION
2007 – NOT TO BE OPENED BY THE INTERNAL MAIL DEPARTMENT OF
THE EUROPEAN COMMISSION’.**

Applications sent by fax or by e-mail will not be accepted.

15.4. Follow-up to the submission of applications

The Commission will register all funding applications submitted. It will send an acknowledgement of receipt to those concerned.

The Commission will then examine the applications on the basis of the eligibility, selection and award criteria described in section 11 above. It is envisaged that the Commission will complete its selection procedures in November 2007. The Commission will inform each applicant of the final decision taken, including reasons for rejection or non-eligibility, and of the next steps, and will set in motion the procedures necessary for preparation of the grant agreements for the projects selected for funding.

Data concerning the grant beneficiaries, their partners, the amount, rate of grant, and purpose of each grant and the summary of the results of the projects will be published on the internet site of DG JLS.

All personal data (such as names, addresses, CVs, etc.) will be processed in accordance with Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data. Your replies to the questions in this form are necessary in order to assess your grant application and they will be processed solely for that purpose by the department responsible for the Community grant programme concerned. On request, you may be sent personal data and correct or complete them. For any question relating to these data, please contact the Commission department to which the form must be returned. Beneficiaries may lodge a complaint against the processing of their personal data with the European Data Protection Supervisor at any time
